

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, April 14th, 2025, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held April 14th, 2025, at 6:01p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library on Friday, April 11th, 2025.

INVOCATION

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham
Vice-Mayor Jarnagin
Alderman Collier

Alderman Sandidge
Alderman Bishop
Alderman Hoss

Absent

Alderman Mierek

ANNOUNCEMENTS

MINUTES

- March 10th, 2025 - BMA Meeting Minutes: A motion was made by Vice-Mayor Jarnagin to approve the March minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Police Office Gillenwater read the March 2025 Police Report. Mayor Graham read the Fire Department Report and the Maintenance for March 2025. The March 2025 *Daily Vehicle Inspection Checklist* for each vehicle, March Work Orders, & March Animal Control Log were emailed to each Board Member for review. A motion was made by Vice-Mayor Jarnagin to approve the March reports with the edit that the Equipment Expenses on the March Maintenance

Report be edited to read \$1,544.13. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving the reports as written.

FINANCIAL DOCUMENTS

- Megan Gentry, City Recorder, provided *Summary Financial Statement* for all funds in March 2025.

VISITORS

- Anna Adams, Tim Carwile, Cheryl Battaglia

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Consider approving the second & final reading of Ordinance 182-2025 which is an ordinance for *The Municipal Code*. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider approving the first reading of Ordinance 183-2025 which is an ordinance to repeal & replace the section of the Municipal code reconstituting the beer board have 3 members. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving.
- Consider authorizing Brandon Depew, Assistant Maintenance Manager, to purchase 2 steer tires with install for the Trash Truck in the amount \$688 from Colony Tire, 110-43200-332. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Sandidge. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Mayor Merrell Graham and/or Recorder Megan Gentry to execute the FY2025 Audit Contract with Mickey Ellis, total fixed contract fee \$13,000 which will be split 50:50 between General & Sewer Funds. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Police Chief Hammonds, Mayor Graham & Attorney Joe May to execute *Interlocal Cooperation Agreement Third Judicial District Drug Task Force*. A motion was made by Alderman Collier. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to purchase from LGC for creating website & SSL (security feature for website) in the amount of \$3868.03 and the appropriate budget amendment to 110-41990-255. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Mayor Graham to execute the contract between FTDD & Town for local planning advisory services for FY2026. Services cost is \$11,830 for the FY2026 Budget. A

motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.

- Board of Mayor & Aldermen acknowledged the Report on Debt Obligation that has been submitted to Comptroller's Office for the loan to purchase a flatbed truck.
- Acknowledge to continue FY2026 renewal for providing services to Phipps Bend fire coverage. A voice vote was obtained in favor of approving.
- Acknowledge to continue FY2026 renewal of the "Little House" at 1034 Main Street with the schools. A voice vote was obtained in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to terminate short-term disability coverage with AFLAC effective 05/31/2025 & transition short-term disability coverage to Principal Life Insurance Company beginning 06/01/2025 which is a cost savings of over \$3,600 annually. A motion was made by Alderman Bishop. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, Alderman Bishop, & Teresa Greer, to collaborate and apply for the BlueCross Healthy Places Grant in August 2025. A motion was made by Alderman Collier. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider authorizing Brandon Depew, Assistant Maintenance Manager, to purchase abatement and disposal of siding for 113 Hendricks Street in the amount of \$5725 from Taff & Frye Co and the appropriate budget amendment to 110-41840-200. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider Riverfront Festival vendor requirements and fees. BMA discussed that since the last festival, a resolution had been passed requiring vendors to have insurance so that the Town would not be liable. Mayor Graham expressed his concern that this requirement would decrease the number of vendors in attendance. Mayor Graham stated that he has been chairman for the Riverfront Festival Committee for 18-19 years and doesn't remember this as an issue. Alderman Bishop expressed concerns that the Town's insurance could be canceled and not renewed if the Town did not follow insurance's guidance. Attorney Joe May agreed and informed the BMA that surrounding Town's have vendor requirements. Alderman Hoss referenced an email sent out by Megan Gentry, Recorder, after her conversation with Jeremy at Heritage Insurance, that supported Alderman Bishop's concerns. Alderman Collier suggested that no changes be made at this meeting since currently vendors are required to pay insurance. Alderman Collier plans to look into Heritage Days' policy and a special called meeting will be scheduled to revisit the topic. A motion was made by Alderman Collier to authorize Brandon Depew, Assistant Maintenance Manager, to purchase a sealant/top coat and supplies at the Riverfront Restrooms up to \$100 and the appropriate budget amendment to 110-44400-266. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

OTHER BUSINESS

ADJOURNMENT

The BMA Meeting was dismissed at 7:00 pm.


Merrell Graham, Mayor

ATTEST:


Megan Gentry, Recorder