

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, March 10th, 2025, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held March 10th, 2025, at 6:01p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library on Friday, March 7th, 2025.

INVOCATION

Mayor Graham did the invocation and asked Vice-Mayor Jarnagin to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham
Vice-Mayor Jarnagin
Alderman Collier
Alderman Mierek

Alderman Bishop

Absent

Alderman Sandidge

Alderman Hoss

ANNOUNCEMENTS

MINUTES

- February 10th & February 20th, 2025 - BMA Meeting Minutes: A motion was made by Vice-Mayor Jarnagin to approve the February minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Police Chief Hammonds read the February 2025 Police Report. Mayor Graham read the Fire Department Report and the Maintenance for February 2025. The February 2025 *Daily Vehicle Inspection Checklist* for each vehicle, February Work Orders, & February Animal Control Log were emailed to each Board Member for review. A motion was made by Vice-Mayor Jarnagin to

approve the February reports as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving the reports as written.

FINANCIAL DOCUMENTS

- Megan Gentry, City Recorder, provided *Summary Financial Statement and Tax Aggregate Report – Summary* for all funds in February 2025.

VISITORS

- Anna Adams, Serina Marshall, Lonny Baker

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Consider approving the first reading of Ordinance 182-2025 which is an ordinance for The Municipal Code. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider approving the location for a pavilion that utilizes the ferry at Riverfront Park. A motion was made by Vice-Mayor Jarnagin to place the pavilion inside the track, near the entrance, with the pavilion parallel with the walking track. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving.
- Consider authorizing Maintenance Manager, Donnie, to spend a maximum of \$10,000 for the materials & welding labor to build the pavilion at Riverfront Park, 110-44400-941. A motion was made by Alderman Mierek. The motion was seconded by Vice-Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.
- Consider designating members for the 2026 CDBG Committee to include Alderman Bishop, Alderman Collier, Police Chief Hammonds, Recorder Megan Gentry, Teresa Greer, Johnny Greer, & Brigitte Buttry. A motion was made by Alderman Mierek. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider authorizing Fire Chief Suthers to purchase Double-Sided Road Sign for Fire Station #2 in the amount of \$720, 110-42200-266. A motion was made by Alderman Bishop. The motion was seconded by Vice-Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Police Chief Hammonds to apply & manage the Main Street Beautification Grant. A motion was made by Alderman Mierek. The motion was seconded by Alderman Collier. The voting was unanimous in favor of approving.
- Consider authorizing Police Chief Hammonds to apply & manage the Northfolk Southern Security Grant. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Collier. The voting was unanimous in favor of approving.
- Consider approving Town's website <https://www.surgoinsvilletn.gov> with a go live date of March 11th. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Mierek. The voting was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to apply & manage the 2025 Health Built Environments Grant. A motion was made by Alderman Bishop. The motion was seconded by Alderman Mierek. The voting was unanimous in favor of approving.
- Consider authorizing Mayor Graham to sign the memo for the Town to participate in the zero-match option for ARP Contract 2022-8363. A motion was made by Alderman Bishop. The

motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.

- Consider approving Resolution No. 161-2025 which is a resolution to increase the threshold over which public advertisement and sealed competitive bids or proposals are required to \$20,000. A motion was made by Alderman Collier. The motion was seconded by Vice-Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.
- The Board acknowledged that the Town received approval to issue capital outlay notes from the Comptroller's Office to purchase the 2025 Ford F450.
- A motion was made by Vice-Mayor Jarnagin to approve the increased expenditure of \$215.28 monthly for AFLAC Short-Term Disability, totaling \$912.34 per month. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- A motion was made by Alderman Collier to make the appropriate Budget Amendment in the amount of \$460 to 110-44400-266 and to authorize Maintenance Manager Donnie Morrison to purchase the items needed to repair the Riverfront Park Bathrooms floors. The motion was seconded by Vice-Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

OTHER BUSINESS

- Attorney Joe May provided a reminder that the *Modified Approach for Public Sanitary Sewer Collection Infrastructure Capital Assets Third Triennial Condition Report As Of June 30, 2025* is upcoming.

ADJOURNMENT

The BMA Meeting was dismissed at 6:41 pm.


Merrell Graham, Mayor

ATTEST:


Megan Gentry, Recorder