

**TOWN of SURGOINSVILLE  
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes  
Monday, September 9<sup>th</sup>, 2024, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held September 9<sup>th</sup>, 2024, at 6:05p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library.

**INVOCATION**

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Mayor Graham requested a roll call for the record of attendance as follows:

**Present**

Mayor Graham  
Vice-Mayor Jarnagin  
Alderman Collier  
Alderman Mierek

Alderman Bishop  
Alderman Hoss

**Absent**

Alderman Sandidge

**ANNOUNCEMENTS**

**MINUTES**

- August 12<sup>th</sup>, 2024 - BMA meeting minutes: A motion was made by Vice-Mayor Jarnigan to approve the August minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

**DEPARTMENT REPORTS**

- Mayor Graham read the August 2024 Police report. Fire Chief Shane Suthers read the Fire Department Report for August 2024. Donnie Morrison read the Maintenance for August 2024. The August 2024 *Daily Vehicle Inspection Checklist* for each vehicle & August Work Orders were emailed to each Board Member for review. Sewer Report provided for August 2024. A motion was made by Vice-Mayor Jarnigan to approve the August reports as presented. The

motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving the reports as written.

### **FINANCIAL DOCUMENTS**

- Megan Gentry, City Recorder, provided a Summary Financial Statement for all funds in August 2024.

### **VISITORS**

### **OLD BUSINESS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- Consider the second & final reading of Ordinance 155-2021, which is an ordinance to amend the municipal zoning ordinance of the Town of Surgoinsville for the purpose of amending the table of contents, Article IV, Section 401, and Article VII, Section 703 to include R-3 District. A motion was made by Alderman Hoss. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the second & final reading of Ordinance 178-2024 which is an ordinance regulating false fire alarms. A motion was made by Alderman Mierek. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider accepting FY2023 Assistance to Firefighters Grant. A motion was made by Alderman Collier. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the appropriate Budget Amendment for a minimum of 6% match of the FY2023 Assistance to Firefighters Grant estimated amount of \$30,000 to 110-42200-297. A motion was made by Alderman Collier. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider approving the bid specifications for the Surgoinsville Fire Department Mini Pumper to be published. Fire Chief Suthers requested that this item be tabled and the Board of Mayor & Aldermen agreed.
- Consider declaring the Sterling Cascade/Compressor System at the Fire Dept as surplus. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Collier. Board of Mayor & Aldermen unanimously agreed.
- Consider accepting Judy Housely Safety Partners Matching Grant through Public Entity Partners. A motion was made by Alderman Collier. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Mayor Graham to execute the Agreement to Provide Fire Fighting Service to Phipps Bend Industrial Park. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Megan Gentry & Mayor Graham to open a new checking account for the \$5 e-citation fee. A motion was made by Alderman Mierek. The motion was

seconded by Aldman Bishop. A roll call vote was obtained and was unanimous in favor of approving.

- Consider FY2025 Employee Raises & the appropriate Budget Amendment which will retroactively date to July 1<sup>st</sup>. A motion was made by Vice-Mayor Jarnigan that full-time employees, with the exception of a specified full-time Police Officer, will receive a 5% hourly wage increase effective July 1<sup>st</sup>, 2024. Additionally, full-time employees with an active Commercial Driver License will receive a \$1 hourly wage increase effective July 1<sup>st</sup>, 2024. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider route Option #1 & Option #2 for the Sewer Extension to 11w. A motion was made by Alderman Mierek to approve Option #1 for the Sewer Extension to 11w via Virginia Hills subdivision. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Megan Gentry to open a LGIP account for the Drug Fund. A motion was made by Vice-Mayor Jarnigan. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider accepting the 3-year donation of land to apply for the BCBS Healthy Place at 1293 Main Street from First United Methodist Church of Surgoinsville. A motion was made by Alderman Bishop. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the appropriate Budget Amendment to purchase a dehumidifier & blinds for the Little House and a dehumidifier, blinds, & microwave for City Hall. A motion was made by Alderman Collier with adding to inquire with Travis at MTAS about utilizing the funds encumbered from FY2024 for City Hall repairs. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.

#### COMMUNITY INTEREST ITEMS

- Mayor Graham provided an update from the Dr. Lyons & Riverfront Festival on Labor Day weekend and thanked everyone that helped. Mayor Graham stated that the last 2 musicians and the Fireworks were rained out. Mayor Graham suggested rescheduling a weekend event for the Fireworks. Fire Chief Shane Suthers will work to coordinate with the pyrotechnics company.
- Alderman Mierek stated that she will be organizing free meals for the community through Surgoinsville Community Kitchen. This is a nonprofit & will function by donations. The first meal for the community is scheduled September 30<sup>th</sup> and will take place at 1034 Main Street, which is the Little House between the Surgoinsville Elementary & Surgoinsville Middle schools.
- Alderman Collier inquired about an update for road repairs in Stewart Landings and throughout the town. Donnie Morrison, Maintenance Manager, stated that the roller is currently in need of repair and is not functioning properly. Morrison obtained quotes for renting a roller until the repair is complete and estimates an expense of \$400 for a one week's rental. Morrison expressed concern with number of employees working and stated that having someone to temporarily drive the Monday and/or Tuesday trash routes would be very beneficial to ensure that roads are able to be repaired. Road repairs require 3 of

the active 5 employees. Mayor Graham stated that the Board was not ready to make a decision on who to hire for these 1 to 2 days a week.

**COUNCIL REQUESTS**

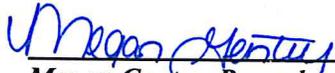
**OTHER BUSINESS**

**ADJOURNMENT**

The BMA Meeting was dismissed at 6:50 pm.

  
\_\_\_\_\_  
*Merrell Graham, Mayor*

ATTEST:

  
\_\_\_\_\_  
*Megan Gentry, Recorder*

