

**TOWN of SURGOINSVILLE  
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes  
Monday, April 8<sup>th</sup>, 2024, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held April 8<sup>th</sup>, 2024, at 6:00p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library.

**INVOCATION**

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

**ROLL CALL**

Mayor Graham requested a roll call for the record of attendance as follows:

**Present**

Mayor Graham  
Vice-Mayor Jarnagin  
Alderman Collier  
Alderman Mierek

Alderman Bishop  
Alderman Hoss

**Absent**

Alderman Sandidge

**ANNOUNCEMENTS**

Mayor Graham announced that Tessa Worley with the Kingsport Times News has accepted a new opportunity and that this will be the last meeting that she will be attending.

**MINUTES**

- March 11<sup>th</sup>, 2024 - BMA meeting minutes: A motion was made by Alderman Hoss to approve the March minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

**DEPARTMENT REPORTS**

- Police Chief James Hammonds read his March 2024 Police report. Mayor Graham read the Fire Department Report for March 2024. Bobby Hickman read the Maintenance for March 2024. The

March 2024 *Daily Vehicle Inspection Checklist* for each vehicle was emailed to each Board Member for review. Sewer Report provided for March 2024. A motion was made by Alderman Hoss to approve the March reports as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving the reports as written.

### **FINANCIAL DOCUMENTS**

- No Financial Reports were available.

### **VISITORS**

### **OLD BUSINESS**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- Consider declaring the Police Department Equipment as surplus: Casio Label Maker, Ever Focus Digital Recorder Serial# EDSR100A, APAC Power Supply Serial# FB9704516316, Dell Laptop Serial# 00019-013-736-727, Dell Batteries Serial# 0008649R-12961-05L-5738 & Serial# 0002523T-12794-9CL-0BKN, Toshiba CD ROMs Serial# 028A030790 & Serial# 028A030798 Panasonic Laptops Serial# 3DYUA00895 & Serial# 2FYUA01424, 2 black cases. A motion was made the above listed items as surplus by Vice Mayor Jarnigan. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Mayor Graham to execute the Interlocal Agreement Form with the Drug Task Force. A motion was made by Vice Mayor Jarnigan. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Maintenance Manager Bobby Hickman informed the Board that Turners Paving was supposed to come to Riverfront Park to repair the sealing of the walking track but did not show. Bobby states that he followed up with Turners Paving today and they are going to fix the track. Bobby advised that Turners Paving is going to work this into their schedule.
- Consider the second & final reading of Ordinance No. 170-2024 which an ordinance to rezone certain property identified as Parcel 013.01 on Hawkins County Tax Map 66I, Group D From B-3, to R-1, within the corporate limits of Surgoinsville. A motion was made by Vice-Mayor Jarnigan to accept Ordinance No. 170-2024 as written. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the second & final reading of Ordinance No. 171-2024 which is an ordinance to amending the FY2024 Budget, Budget Amendment #1. A motion was made by Alderman Collier to accept Ordinance No. 171-2024 as written. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance No. 172-2024 which is an ordinance to adopt the 2021 edition of the International Property Maintenance Code. Jim Sullivan with SAFEbuilt was present and elaborated on the need and benefits of this Ordinance. A motion was made by Alderman Collier to accept Ordinance No. 172-2024. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.

- Consider the first reading of Ordinance No. 173-2024 which is an ordinance to adopt the Annual Budget for Fiscal Year Beginning July 1, 2024, and Ending June 30, 2025. A motion was made by Vice Mayor Jarnigan to accept Ordinance No. 173-2024. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving. After discussion among the Board of Mayor and Aldermen, an increase in Tax Rate to 1.10 will be implemented for FY2025.
- Consider Resolution No. 149-2024 which is a resolution to approve the naming of Fire Station #1 in honor of Fire Chief Carpenter. Recorder Megan Gentry informed the Board that Fire Chief Suthers was actively working to obtain quotes for the May Workshop for a plaque at Fire Station #1. Alderman Collier suggested that we create a certificate and present this to Mr. Carpenter's wife at the regularly scheduled Board of Mayor and Aldermen Meeting on May 13<sup>th</sup>. A motion was made by Alderman Collier to accept Resolution No. 149-2024 as written. The motion was seconded by Alderman Mierek. A voice vote was obtained and was unanimous in favor of approving.
- Consider increasing the rental fee for City Hall basement to \$50 per day. Alderman Collier suggested that the rental fee for Surgoinsville City residents be \$25 & non-City residents rental fee of \$50. A motion was made by Alderman Hoss to approve the fees as listed above. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Mayor Graham provided an updated that the Homemakers Club would like to continue meeting at the Little House.
- Consider appointing Judge Mark Skelton as City Court Judge. A motion was made by Alderman Collier appoint Judge Skelton as City Court Judge. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Police Chief James Hammonds to negotiate the purchasing sale of 113 Hendricks Street with property owner Tim Blizzard. A motion was made by Vice Mayor Jarnigan to authorize Police Chief Hammonds to negotiate the purchasing of 113 Hendricks Street. The motion was seconded by Alderman Collier. A voice vote was obtained and was unanimous in favor of approving.
- Chief Hammonds informed the Board that there will be a meeting tomorrow to discuss the ongoing issues with the flowmeter installed at the school.
- Consider authorizing Recorder Megan Gentry to negotiate the State of TN contract for FY2025 for Canon Printer for City Hall. A motion was made by Alderman Bishop to authorize Recorder Megan Gentry to negotiate the Canon Printer contract. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider Temporary Non-Exclusive Revocable License to Use Town-Owned Property to Conduct a Commercial Event and Hold Harmless Agreement. A motion was made by Alderman Bishop to approve this agreement form. The motion was seconded by Alderman Hoss. A voice vote was obtained and was unanimous in favor of approving.
- Consider the fees for scheduled vendor events at Riverfront Park. After a brief Board discussion, vendors will have a \$25 fee without electricity and a \$45 fee with electricity. Alderman Bishop requested that this topic be revisited in 6 months, October 2024. A motion was made by Vice Mayor Jarnigan. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Discuss the event that the Booster Club will be holding at Riverfront Park on May 11<sup>th</sup>. Board agreed that the Booster Club will need to complete the *Surgoinsville River Front Park Special Event Application* and no fee will be charged. Board agrees that there will not be a fee implemented for non-profit events.

**COMMUNITY INTEREST ITEMS**

**COUNCIL REQUESTS**

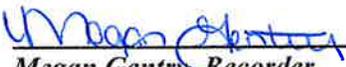
**OTHER BUSINESS**

**ADJOURNMENT**

The BMA Meeting was dismissed at 7:01 pm.

  
\_\_\_\_\_  
Merrell Graham, Mayor

ATTEST:

  
\_\_\_\_\_  
Megan Gentry, Recorder

TOWN of SURGOINSVILLE  
BOARD of MAYOR AND ALDERMEN

Public Hearing Minutes  
Monday, April 8<sup>th</sup>, 2024, @ 5:30pm

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham  
Vice-Mayor Jarnagin  
Alderman Collier  
Alderman Mierek

Alderman Bishop  
Alderman Hoss

Absent

Alderman Sandidge

Mayor Graham announced a Public Hearing at 5:50pm for Ordinance No. 170-2024 which an ordinance to rezone certain property identified as Parcel 013.01 on Hawkins County Tax Map 66I, Group D From B-3, to R-1, within the corporate limits of Surgoinsville and Ordinance No. 171-2024 which is an ordinance to amending the FY2024 Budget, Budget Amendment #1.

No visitors and no comments.

Public Hearing closed at 5:57pm.

  
Merrell Graham, Mayor

ATTEST:

  
Megan Gentry, City Recorder