

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, June 9th, 2025, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held June 9th, 2025, at 6:00p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library on Friday, June 6th, 2025.

INVOCATION

Mayor Graham did the invocation and asked Alderman Collier to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham
Vice-Mayor Jarnagin
Alderman Collier

Alderman Bishop

Absent

Alderman Mierek
Alderman Sandidge

Alderman Hoss

ANNOUNCEMENTS

MINUTES

- May 12th & 19th, 2025 - BMA Meeting Minutes: A motion was made by Alderman Bishop to approve the May minutes as presented. The motion was seconded by Alderman Collier. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Police Chief Hammonds read the May 2025 Police Report. Mayor Graham read the Fire Department Report for May 2025. Donnie, Maintenance Manager, read the Maintenance for May 2025. The May 2025 *Daily Vehicle Inspection Checklist* for each vehicle, May Work Orders, May Animal Control Log, & May Sewer Pumps Log were emailed to each Board Member for review. A motion was made by Alderman Bishop to approve the May reports as written. The

motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.

FINANCIAL DOCUMENTS

- Megan Gentry, City Recorder, provided *Summary Financial Statement* for all funds in May 2025.

VISITORS

- John Cate with The Rogersville Review, Tim Carwile, & Cheryl Battaglia

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Consider the second & final reading of Ordinance 184-2025 which is an ordinance amending the 2024-2025 Fiscal year Budget Budget Amendment #2. A motion was made by Vice Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the second & final reading of Ordinance 185-2025 which is an ordinance adopting the annual budget for the Fiscal Year beginning July 1, 2025 and ending June 30, 2026. Alderman Collier suggested an amendment decreasing maintenance salaries by \$4,160 with decreasing animal control employees from 4 to 2, with Donnie Morrison, Maintenance Manager, selecting 2 employees to continue animal control duties effective July 1st, 2025. A motion was made by Vice Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance 186-2025 which is an ordinance to amend the Surgoinsville Municipal Code, Title 1; to establish participation in meetings by electronic means. A motion was made by Vice Mayor Jarnagin. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider the first reading of Ordinance 187-2025 which is an ordinance adjusting sewer rates. A motion was made by Alderman Bishop. The motion was seconded by Vice Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.
- Consider declaring the 1994 Ford F350 & Western Plow (on this truck) as surplus and approval for Police Chief Hammonds to list on GovDeals. A motion was made by Vice Mayor Jarnagin to proceed with Sealed Bids instead of GovDeals & to set a minimum of \$1,500 with bid opening on July 7th, 2025, at 5:30pm. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to purchase the enhancement of the website so that the Town has the ability of the required meeting agenda requirements of TCA 8-4-110 in the amount of \$584, 110-41990-255. A motion was made by Alderman Bishop. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor of approving.

- Consider authorizing Megan Gentry, Recorder, & Police Chief Hammonds to transition cellular providers from Verizon Wireless to FirstNet. A motion was made by Vice Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Donnie Morrison, Maintenance Manager, to purchase and schedule the repairs to the train trestle through Perry's Excavation in the amount of \$4,500 (includes material, labor, & equipment needed), 110-43190-268. A motion was made by Alderman Bishop. The motion was seconded by Vice Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Donnie Morrison, Maintenance Manager, to purchase a drive motor from Cox Tractor for the Tiger SCAG in the amount of \$897, 110-43190-332. A motion was made by Vice Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Donnie Morrison, Maintenance Manager, to purchase 3 sewer pumps in the amount of \$2,350 from Liberty Lumber, 412-52200-391. A motion was made by Alderman Bishop. The motion was seconded by Vice Mayor Jarnagin. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Donnie Morrison, Maintenance Manager, to purchase necessary sewer inventory items up to \$1,010, 412-52200-269. A motion was made by Vice Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- Board Members acknowledged *Modified Approach for Public Sanitary Sewer Collection Infrastructure Capital Assets Third Triennial Condition Report As of June 30, 2025*. Attorney Joe May explained that this report is completed every 3 years for the Board of Mayor and Aldermen to bring the sewer condition up to date. Attorney May states that this report was assembled with input from Donnie Morrison, James Hammonds, & Megan Gentry. There were some accounting changes. Attorney May noted that the life of pumps is nearing the end of service and expenses are expected.
- Board Member acknowledged that we were notified on 05/15/2025 that the Town was not selected for the Healthy Built Environments Grant which was applied for to install a basketball court beside of the restrooms at Riverfront Park
- Board Members acknowledged letter received from Comptroller on 05/28/2025 which states that the Town is compliant with TCA 6-56-401, the Municipal Finance Officer Certification and Education Act of 2007
- Board Members acknowledged letter received from the Comptroller on 06/01/2025 which states that the Town's FY2025 Audit Contract with David M. Ellis has been approved
- A motion was made by Alderman Collier to authorize Donnie Morrison, Maintenance Manager, to purchase the rip rap & materials needed to repair S. Zions Hill Road, 110-43190-268. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor of approving.
- A motion was made by Vice-Mayor Jarnagin to appoint James Hammonds, Randy Collier, & Attorney Joe May to negotiate with school systems. The motion was seconded by Alderman Bishop. Voting was unanimous in favor of approving.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

- Alderman Collier complimented & verbalized appreciation for the Board Members & Department Managers for their efforts to make cuts in the FY2026 Budget and decrease the Town's projected deficit by over \$100,000.
- Vice-Mayor Jarnigan inquired about the personnel changes with sewer. Mayor Graham is to speak with Bobby Hickman tomorrow and ask that he sign the paperwork created by Megan Gentry, Recorder.
- Mayor Graham requested that further discussion regarding painting the bridge on Longs Bend Pike to be had at July's meeting.

OTHER BUSINESS

- A special called BMA Meeting will be held June 24th, 2025, at 5:30pm.

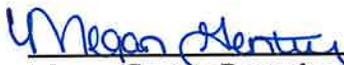
ADJOURNMENT

The BMA Meeting was dismissed at 6:38 pm.



Merrell Graham, Mayor

ATTEST:



Megan Gentry, Recorder