

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, July 14th, 2025, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held July 14th, 2025, at 6:00p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall Facebook Page* and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library on Friday, July 11th, 2025.

INVOCATION

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham
Vice-Mayor Jarnagin
Alderman Collier
Alderman Mierek
Alderman Sandidge
Alderman Bishop
Alderman Hoss

Absent

ANNOUNCEMENTS

MINUTES

- June 9th & 24th, 2025 - BMA Meeting Minutes & June 9th, 2025 – Public Hearing: A motion was made by Vice-Mayor Jarnagin to approve the June minutes & Public Hearing as presented. The motion was seconded by Alderman Hoss. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Police Officer Gillenwater read the June 2025 Police Report. Fire Chief Shane Suthers read the Fire Department Report for June 2025. Donnie, Maintenance Manager, read the Maintenance for June 2025. The June 2025 *Daily Vehicle Inspection Checklist* for each vehicle, June Work Orders, June Animal Control Log, & June Sewer Pumps Log were emailed to each Board

Member for review. A motion was made by Vice-Mayor Jarnagin to approve the June reports as written. The motion was seconded by Alderman Hoss. The voting was unanimous in favor of approving.

FINANCIAL DOCUMENTS

- Megan Gentry, City Recorder, provided *Summary Financial Statement* for all funds in June 2025.

VISITORS

- Anna Adams with *Kingsport Times News*, John Cate with *The Rogersville Review*, Kay Walker-Cate, Tim Carwile, & Cheryl Battaglia

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Board of Mayor & Aldermen acknowledged that RodeferMoss has transitioned to ClearPoint CPAs PC, effective 07/01/2025. Contract remains valid & no changes with services provided.
- Consider refunding resident, Andre Flanary, in the amount of \$845 for building permit# 24SUR-PT00006 due to Safebuilt not providing these services. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Bishop. A roll call vote was obtained and was unanimous in favor approving.
- Consider authorizing Police Chief Hammonds to list the snow plow off of the 1994 Ford F350 on GovDeals. A motion was made by Alderman Hoss. The motion was seconded by Alderman Sandidge. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to create a public notice to sale the 1994 Ford F350 as a parts truck only, no title. Sealed Bids will be accepted at City Hall through August 8th, with BID opening August 11th at the BMA Meeting. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to apply for the Judy Housely Safety Partners Grant, Property Conservation Grant, and TnPRIMA Scholarship. A motion was made by Alderman Mierek. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider authorizing Police Chief Hammonds to purchase Swann Home Security Cam System with 8 cameras for up to \$1850, 110-42100-320. A motion was made by Alderman Hoss. The motion was seconded by Alderman Sandidge. A roll call vote was obtained and was unanimous in favor of approving.
- Consider approving & signing the letter of support for the BCBS Healthy Place Grant. A motion was made by Alderman Collier. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving.
- Consider increased Police Department part-time salaries to \$15-\$16 per hour at the discretion of Police Chief Hammonds with this pay adjustment effective July 7th. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.

- Consider accepting donation presented by Teresa Greer, Chairman of the Medical Board, to install a basketball court with 2 goals with backboards to be placed in the area behind the current basketball goal at Riverfront Park. Estimated size is approximately 28' x 80'. A motion was made by Alderman Collier. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider authorizing Alderman Randall Collier to serve as the consultant to assist Teresa Greer & Medical Board with the Basketball Court project. A motion was made by Alderman Hoss. The motion was seconded by Alderman Sandidge. The voting was unanimous in favor of approving.
- Consider authorizing Katina Smith & Teresa Greer to install a Library Box near the entrance of the walking track at Riverfront Park. Surgoinville Medical Board will pay for the materials to build this Library Box. A motion was made by Alderman Collier. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider authorizing Mayor Graham to close the Sewer Savings account and open a new checking account identified as Sewer Ext checking account. All funds in the Sewer Savings account will be transferred into the Sewer Ext checking account. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Collier. A roll call vote was obtained and was unanimous in favor approving.
- Considering authorizing Megan Gentry, Recorder, to update any ACHs or grant information previously associated with the above Sewer Savings account. A motion was made by Alderman Collier. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider first reading of Ordinance No. 188-2025 which is an ordinance to amend the Municipal Code and to establish reasonable court costs. A motion was made by Alderman Hoss. The motion was seconded by Alderman Mierek. A roll call vote was obtained and was unanimous in favor of approving.
- Consider repairing the ice machine located at Public Works. A motion was made by Alderman Mierek. The motion was seconded by Alderman Sandidge. Discussion was had regarding best course to resolve. Determined that quotes for repair would be obtained prior to the next regularly scheduled BMA Meeting prior to proceeding. A motion to table this item rescind the prior motions was made by Alderman Sandidge. The motion was seconded by Alderman Mierek. The voting was unanimous in favor of approving.
- Acknowledge letter from Tennessee Comptroller of the Treasury which states that the FY2026 Budget is conditionally approved. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Collier. The voting was unanimous in favor of approving.
- Mayor Graham referenced Special BMA Meeting on 06/24/2025 motion that was made by Alderman Bishop to give Megan a raise to increase her salary to \$70,000 that was seconded by Vice-Mayor Jarnagin. Mayor Graham states that he “objected...for several reasons”. Then a vote was obtained with Mayor Graham voting to affirm so that he can bring this back up & that’s what he’s doing now. A motion to reconsider that vote and Mayor Graham put that into the form of a motion and needed a seconded to have a discussion & then vote. Alderman Sandidge seconded. A roll call vote was obtained to move forward. Motion did not carry.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

OTHER BUSINESS

ADJOURNMENT

The BMA Meeting was dismissed at 6:35 pm.


Merrell Graham, Mayor

ATTEST:


Megan Gentry, Recorder