

**TOWN of SURGOINSVILLE
BOARD of MAYOR AND ALDERMEN**

**BMA Meeting Minutes
Monday, May 12th, 2025, @ 6pm**

The BMA session of the Surgoinsville Board of Mayor and Aldermen was held May 12th, 2025, at 6:00p.m. in the Surgoinsville City Hall after public notice was published on *Town of Surgoinsville – City Hall* Facebook Page and posted at City Hall, Surgoinsville Utility District, Post Office, & Surgoinsville Public Library on Friday, May 9th, 2025.

INVOCATION

Mayor Graham did the invocation and asked Alderman Hoss to lead the Pledge of Allegiance to the Flag of the United States of America.

ROLL CALL

Mayor Graham requested a roll call for the record of attendance as follows:

Present

Mayor Graham
Vice-Mayor Jarnagin
Alderman Collier

Alderman Sandidge
Alderman Bishop
Alderman Hoss

Absent

Alderman Mierek

ANNOUNCEMENTS

MINUTES

- April 14th, 2025 - BMA Meeting Minutes & Public Hearing Minutes: A motion was made by Vice-Mayor Jarnagin to approve the March minutes as presented. The motion was seconded by Alderman Bishop. The voting was unanimous in favor to approve the minutes as written.

DEPARTMENT REPORTS

- Police Chief Hammonds read the April 2025 Police Report. Mayor Graham read the Fire Department Report for April 2025. Donnie, Maintenance Manager, read the Maintenance for April 2025. The April 2025 *Daily Vehicle Inspection Checklist* for each vehicle, April Work Orders, & April Animal Control Log were emailed to each Board Member for review. A motion was made by Vice-Mayor Jarnagin to approve the April reports as written. The motion was

seconded by Alderman Hoss. A roll call vote was obtained and was unanimous in favor of approving.

FINANCIAL DOCUMENTS

- Megan Gentry, City Recorder, provided *Summary Financial Statement* for all funds in April 2025.

VISITORS

- Anna Adams, John Cate

OLD BUSINESS

UNFINISHED BUSINESS

NEW BUSINESS

- Consider the second & final reading of Ordinance 183-2025 which is an ordinance to repeal & replace the section of the Municipal code reconstituting the beer board have 3 members. A motion was made by Alderman Bishop. The motion was seconded by Vice-Mayor Jarnagin. The voting was unanimous in favor of approving.
- Consider charitable donation in the amount of \$350 to Surgoinsville First United Methodist Church for their upcoming Camp in the Community & appropriate budget amendment to 110-41990-723. Donation will be used for Morning Worship Sponsor \$100 & Lunch Sponsor \$250. A motion was made by Alderman Bishop. The motion was seconded by Vice-Mayor Jarnagin. A roll call vote was obtained & was unanimous in favor of approving.
- Consider authorizing Megan Gentry, Recorder, to pay \$500 for the REM Fee for the Dept of General Services processing fee. This is related to the lease extension at Riverfront Park with TWRA. 110-44400-235. Alderman Collier explained the changes in laws that require this REM Fee that became effective in 2011, which was after executing the prior lease in 2010. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. A roll call vote was obtained & was unanimous in favor of approving.
- Consider approving the list of expenditures & expenses with the American Rescue Plan 2021 funds and report as obligated within the US Treasury reporting portal. A motion was made by Alderman Collier. The motion was seconded by Alderman Bishop. A roll call vote was obtained & was unanimous in favor of approving.
- Declare Husqvarna Chainsaw 141 as surplus due to in operatable. A motion was made by Alderman Bishop. The motion was seconded by Alderman Hoss. The voting was unanimous in favor of approving.
- Consider authorizing Donnie Morrison, Maintenance Manager, to purchase 2 front tires for the Brush Truck in the amount of \$688 from Colony Tire, 110-43190-332. A motion was made by Alderman Sandidge. The motion was seconded by Alderman Hoss. A roll call vote was obtained & was unanimous in favor of approving.

- Consider approving job descriptions for Town of Surgoinville. A motion was made by Alderman Hoss. The motion was seconded by Alderman Bishop. The voting was unanimous in favor of approving.
- Consider approving employee performance review template. A motion was made by Vice-Mayor Jarnagin. The motion was seconded by Alderman Collier. The voting was unanimous in favor of approving.

COMMUNITY INTEREST ITEMS

COUNCIL REQUESTS

- Vice-Mayor Jarnagin inquired an update about the Sewer Extension to Police Chief Hammonds. Hammonds states that plans have been sent to TDEC & are awaiting approval so that the Town can proceed with bids.

OTHER BUSINESS


- Attorney Joe May informed the Board of statues regarding electronic means for meetings and all terrain vehicles being allowed on State highways. Attorney May states that he will create a couple documents regarding each item to be discussed further at June's Workshop.
- Police Chief Hammonds has emailed sewer education to the State for TBOUR's approval for 4hrs education
- Vice-Mayor Jarnagin inquired an update regarding the train trussell. Donnie provided details on the plan to resolve this concern. Donnie stated that there are several potholes that will soon be filled with asphalt throughout the Town.
- Vice-Mayor Jarnagin inquired an update regarding the School Board and the sewer billing. Attorney Joe May states that these conversations will begin later this month.
- Special BMA Meeting is scheduled May 19th at 5:30pm to consider the FY2025 Budget Amendment #2 & consider the FY2026 Budget.

ADJOURNMENT

The BMA Meeting was dismissed at 6:25 pm.


Merrell Graham, Mayor

ATTEST:


Megan Gentry, Recorder